

SCHOOL BOARD PLAN 2021 - 2024

School Vision

At Anne Hamersley Primary School, we strive to strengthen teaching and learning excellence in every classroom. We provide a safe and inclusive learning environment, to empower every child and set a strong foundation for future learning.

School Values

Respect

We always act in a positive way towards ourselves, others, our community and the changing environment around us.

Resilience

We bounce back from adversity, learn from our mistakes, and challenge ourselves to overcome obstacles.

Compassion

We show compassion by caring for ourselves and others, with understanding, kindness and honesty.

Cooperation

We work together to ensure success for all, acknowledging the rights of others to have different views and opinions.

Excellence

We strive to improve, to achieve, and to exceed our goals, in all aspects of our life.

BUSINESS PLAN TARGETS

FOCUS AREA 2:

Effective Partnerships and Relationships

1. The results of the School Board Self-Assessment Survey will increase to establish a high functioning and effective.

BUSINESS PLAN STRATEGIC FOCUS & STRATEGIES

FOCUS AREA 2:

Effective Partnerships and Relationships

Targets:

- Develop a high functioning School Board, to ensure effective school governance that focus on school improvement.

Strategies:

- Collaboratively develop a plan to provide focus and direction for the School Board, which is regularly reviewed.
- Conduct regular school board self-assessment surveys, planning actions for improvement.
- Build working relationships with cultural groups.
- Ensure new members are formally inducted and complete training.
- School Board regularly engages in the progress, analysis and monitoring of the Business Plan performance and improvement targets.
- Regularly promote the School Board to raise the profile of the board and its functions.
- Develop relationships and utilise skills of parents from different cultures.

PURPOSE

To ensure strong school governance in partnership with the staff and leadership team to ensure school resources are used efficiently, community expectations are met and the school's priorities reflect the needs of students, ensuring that students achieve the best possible outcomes.

Board Self-Assessment Tool: Part 1 - Roles and Responsibilities	Key Strategies	Progress	Evaluation
<p>To ensure all board members understand their roles and responsibilities and the part they play within the School Board.</p>	<ul style="list-style-type: none"> • Clearly outline board members role in the Terms of Reference and on roles and responsibilities sheets. 		<ul style="list-style-type: none"> • School Board Self-Assessment – Roles and Responsibilities – Term 1, 2022
	<ul style="list-style-type: none"> • All board members to be provided with a file, with all relevant documents. 		
	<ul style="list-style-type: none"> • Ensure effective handover for new board members. 		
	<ul style="list-style-type: none"> • Members to take part in School Board Survey to identify focus areas. Data and responses will be reviewed with the board and appropriate strategies or professional learning implemented. 		
	<ul style="list-style-type: none"> • Members to access resources which are available to support the induction and development of new school council and board members. 		
	<ul style="list-style-type: none"> • All board members to take part in board training or online modules School councils and boards - Department of Education 		

	<ul style="list-style-type: none"> Review Terms of reference annually. 		<table border="1"> <thead> <tr> <th></th> <th>Previous 10/05/2021</th> <th>2022 19/10/2022</th> </tr> </thead> <tbody> <tr> <td>The council/board complies with relevant legislation - knows what legislation is relevant for each.</td> <td>3.8</td> <td>4.4</td> </tr> <tr> <td>The roles and responsibilities of the council/board are clearly set out in the council/board's Terms of Reference.</td> <td>4.4</td> <td>5</td> </tr> <tr> <td>The roles and responsibilities of individual council/board members are clearly defined.</td> <td>4</td> <td>4.9</td> </tr> <tr> <td>The roles and responsibilities of the council/board chair are clearly defined.</td> <td>4.4</td> <td>4.9</td> </tr> <tr> <td>The roles and responsibilities of the principal are clearly defined.</td> <td>4.4</td> <td>4.9</td> </tr> <tr> <td>The council/board is actively involved in school planning and approvals.</td> <td>4.1</td> <td>4.9</td> </tr> <tr> <td>The council/board monitors achievement against the school plan.</td> <td>3.3</td> <td>4.8</td> </tr> <tr> <td>The council/board notes the budget, with particular consideration to those parts of the budget that relate to the focus areas/priorities of the school's and nationally agreed priorities.</td> <td>3.6</td> <td>4.5</td> </tr> <tr> <td>The council/board understands school budgets and reviews them with confidence.</td> <td>3.5</td> <td>4.1</td> </tr> <tr> <td>The council/board is actively involved in annual reporting processes.</td> <td>3.3</td> <td>4.6</td> </tr> <tr> <td>The council/board monitors progress made against school priorities and targets, specific outcomes attached to funding for targeted initiatives and State and nationally agreed priorities.</td> <td>3</td> <td>4.6</td> </tr> <tr> <td>The council/board monitors the satisfaction of parents, students and teachers.</td> <td>3.1</td> <td>3.9</td> </tr> <tr> <td>An annual report on council/board activities is prepared and distributed publicly.</td> <td>3.3</td> <td>4</td> </tr> <tr> <td>The council/board promotes the school in the community.</td> <td>3.5</td> <td>3.6</td> </tr> </tbody> </table>		Previous 10/05/2021	2022 19/10/2022	The council/board complies with relevant legislation - knows what legislation is relevant for each.	3.8	4.4	The roles and responsibilities of the council/board are clearly set out in the council/board's Terms of Reference.	4.4	5	The roles and responsibilities of individual council/board members are clearly defined.	4	4.9	The roles and responsibilities of the council/board chair are clearly defined.	4.4	4.9	The roles and responsibilities of the principal are clearly defined.	4.4	4.9	The council/board is actively involved in school planning and approvals.	4.1	4.9	The council/board monitors achievement against the school plan.	3.3	4.8	The council/board notes the budget, with particular consideration to those parts of the budget that relate to the focus areas/priorities of the school's and nationally agreed priorities.	3.6	4.5	The council/board understands school budgets and reviews them with confidence.	3.5	4.1	The council/board is actively involved in annual reporting processes.	3.3	4.6	The council/board monitors progress made against school priorities and targets, specific outcomes attached to funding for targeted initiatives and State and nationally agreed priorities.	3	4.6	The council/board monitors the satisfaction of parents, students and teachers.	3.1	3.9	An annual report on council/board activities is prepared and distributed publicly.	3.3	4	The council/board promotes the school in the community.	3.5	3.6
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<p>To enable board members to confidently engage in activities, with a clear understanding, to make informed judgements, that are in the best interests of students and will enhance the education provided by the school.</p>	<ul style="list-style-type: none"> Board to take part in Business Planning. Key staff to present data and information to the board to gain understanding of directions taken. School Board to regularly monitor against the business plan Take part in school review All board member to take part in Board training Finance Presentation by MCS Finance made an agenda item at every meeting Survey – identify focus areas 		<ul style="list-style-type: none"> Evaluation of targets in Business Plan 																																													
<p>To promote and raise profile of the board within the school community.</p>	<ul style="list-style-type: none"> Newsletter updates after meetings Attendance at assemblies and events – speeches or acknowledgments Annual Reporting from the board <ul style="list-style-type: none"> What the board discussed What board endorsed Presentations 		<ul style="list-style-type: none"> Summary in Newsletter after each meeting. Roster has been established. Feedback from the School Community / profile of the board is raised. School Board section created on website of members, roles and minutes made available. 																																													

	<ul style="list-style-type: none"> • Attract new members – cultural liaison Rep? • Survey to the school community? 		
	<ul style="list-style-type: none"> • Opportunities for visibility with the school community – what do we do for them. 		
	<ul style="list-style-type: none"> • Communication by the school community to the School Board – what role does the Board play representing the community to the staff? 		
To create a strong, effective partnership between the board and the school, to be able to make informed decisions to enhance the education outcomes for the students.	<ul style="list-style-type: none"> • Establish Code of Conduct 		
	<ul style="list-style-type: none"> • Increase Board Meeting to two per term 		
	<ul style="list-style-type: none"> • Board Chair, Secretary and Principal to meet twice a term outside of Board meetings to discuss 		

Board Self-Assessment Tool: Part 2 – Board Meetings	Key Strategies	Progress	Evaluation
To ensure minutes are made available to the school community.	<ul style="list-style-type: none"> • Create School Board section on website to attach minutes of meeting. 		<ul style="list-style-type: none"> • School Board Self-Assessment – Board Meetings – Parts 2
Ensure minutes are received in a timely manner.	<ul style="list-style-type: none"> • Minutes are sent by secretary to Chair and Principal, 7 days after the conclusion of the meeting. • Minutes tabled at next meeting, once approved, uploaded onto website. 		<ul style="list-style-type: none"> •