



Date: Thursday 30 March 2023

Venue: Anne Hamersley Primary School Staffroom

Attendees:

Christiaan Moir (Principal), Amanda Schiaffini (Secretary), Sophie Pearse (Parent Representative), Matthew Harvey (Parent Representative), Sarah Stutt (Chair), Alicia Williams (Parent Representative) and Brad Forrester (Parent Representative)

Apologies:

Rob Guy (Staff Representative), Brooke Nish (Staff Representative),

Item Ref	Item	Notes	Actions
1	Welcome <ul style="list-style-type: none">Open MeetingWelcome new members: Danella Brown; Alicia Williams and Brad ForresterApologiesApproval of minutes from last meeting	<ul style="list-style-type: none">Chair Sarah Stutt opened the meeting and welcomed all new members.Noted apologies from Rob Guy and Brooke Nish	<ul style="list-style-type: none">NIL
2	Actions from last meeting: <ul style="list-style-type: none">QTS Survey	<ul style="list-style-type: none">Staff feedback: Monitoring Student impact - getting input at a whole school level from the students voices. Engaging parents to work with teachers.Board discussed possible sports programs for after school as Edmund Rice no longer operating from AHPS. School needs an inclusive, affordable option.	<ul style="list-style-type: none">Data collected from QTS Survey to be used towards school review.CM to seek feedback for Staff recognition processesContinue to investigate different clubs and sporting programs in the area.
3	Key Focus Area #1:		

	<p>Successful Students</p> <ul style="list-style-type: none"> School Closure for RTP <ul style="list-style-type: none"> Progress against Business Plan 	<ul style="list-style-type: none"> A discussion was had over the possibility of having a full day for parent / teacher meetings. Benefits include; more time for discussions rather than restricted 10 minute slots. More time during the day to fit in more parents. Non working parents could come during the morning allowing working parents opportunity for later times. Supervision will be required for students who need it Proposed RTP 28/06 <ul style="list-style-type: none"> Board revised BP Spreadsheet 	<ul style="list-style-type: none"> Approval from department needed for full day reporting. <ul style="list-style-type: none"> NIL
4	<p>Key Focus Area #2: Effective Partnerships</p> <ul style="list-style-type: none"> Board Process <ul style="list-style-type: none"> New Newsletter 	<ul style="list-style-type: none"> Christiaan discussed the induction process for the new board members. Key functions of the board, such as, speaking as one voice, not disagreeing with board decisions in the community. Board discussed the new format for the Newsletter. New format to modernise newsletter, make it more interesting and appealing. Easier to navigate online. All positive feedback to go ahead with new format. 	<ul style="list-style-type: none"> New Members to complete induction and board training. <ul style="list-style-type: none"> NIL
5	<p>Key Focus Area #3: High Quality Teaching and Leadership</p> <ul style="list-style-type: none"> Staffing 	<ul style="list-style-type: none"> Christiaan informed the Board of all staffing changes for Term 2 with movement from Maternity leave and long service leave taking place. New Gardener has been appointed. 	<ul style="list-style-type: none"> Noted NIL
6	<p>Key Focus Area #4: Safe Engaging Learning Environment</p>		

	<ul style="list-style-type: none"> • School Numbers • Concerning Behaviour of Parents 	<ul style="list-style-type: none"> • Currently at 665 • Increasing number of incidents happening on school grounds between parents. Not acceptable behaviour. School has a zero tolerance policy, some bans have been handed out to parents displaying inappropriate behaviours. 	<ul style="list-style-type: none"> • NIL
7	<p>Key Focus Area #5: Effective Use of Resources</p> <ul style="list-style-type: none"> • Transportable Update • Camp Australia deed of license. • Cash Budget 	<ul style="list-style-type: none"> • New transportable due to be installed over school holidays ready for Term 2. • Endeavour transportables will be relocated during the July school holidays before commencement of building works. • License coming to an end. They are offering a substantial increase in annual fees in order to keep the contract. From \$30k to \$70k p.a. Plus \$2k community support fund as well as \$20k towards shed and storage as an early sign on bonus. Board decided this is a great offer to accept rather than tender it out and potentially lose the offer. • Board revised cash budget 	<ul style="list-style-type: none"> • NIL • To proceed with Licence with CA • Endorsed cash budget
8	General Business		
9	Next Meeting	<ul style="list-style-type: none"> • Thursday 11 May 2023 @ 4:30pm 	