



Date:

Tuesday 16 February 2023 @ 4:30pm

Venue:

Anne Hamersley Primary School Staffroom

Attendees:

Christiaan Moir (Principal), Brooke Nish (Staff Representative), Sophie Pearse (Parent Representative), Matthew Harvey (Parent Representative), Sarah Stutt (Parent Representative).

Apologies:

Rob Guy (Staff Representative), Amanda Schiaffini (Secretary)

| Item Ref | Item | Notes | Actions |
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| 1 | Welcome <ul style="list-style-type: none">Open MeetingApologiesApproval of minutes from last meeting | <p>Christiaan opened the meeting, in the absence of the Board Chair at 4:37pm.</p> <p>Noted apologies for Rob Guy and Amanda Schiaffini. Christiaan gave his wishes to Rob and wished a speedy recovery.</p> <p>Tabled minutes from previous meeting. Minutes approved by Matthew Harvey and Sophie Pearse.</p> | Nil |
| 2 | Actions from last meeting: <ul style="list-style-type: none">Nil | Christiaan mentioned that there was no actions from the previous meeting. | |
| 3 | Key Focus Area #1: Successful Students <ol style="list-style-type: none">Quality Teaching Strategy | <p>Christiaan discussed the QTS. It was communicated that the QTS is the central element of our school improvement architecture. It sits at the heart of our commitment to improving outcomes for students.</p> <p>The QTS shares the responsibility for strengthening the conditions needed for teaching quality, driving data and evidence-based improvements in teaching practices between:</p> <ul style="list-style-type: none">teachersschool leaders | Christiaan to table results from survey at the next board meeting. |

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| | | <ul style="list-style-type: none"> the system. <p>The QTS brings together programs, services and supports for principals and teachers to build cultures of teaching excellence which develop, implement and sustain effective classroom practice.</p> <p>A school culture survey was complete by the staff on Day 1, 2023. Results are being assessed and will drive the direction of the school to impact teaching and student achievement.</p> | |
| 4 | <p>Key Focus Area #2: Effective Partnerships</p> <ol style="list-style-type: none"> Term of Reference - Terms of Reference to be reviewed & discussed Edmund Rice / Multi Sports | <p>Terms of reference was discussed at approved that due to the increase enrolment base, the school board would be increased by one staff member and one parent representative.</p> <p>Due to Dave Donovan resigning his position on the board, two parents positions will be advertised.</p> <p>Christiaan thanked Dave for his contributed on the school board and as board chair and the role he played in setting up a functioning board.</p> <p>New Board Chair voted in: Sarah Stutt Secretary voted in: Amanda Schiaffini</p> <p>Christiaan discussed that Edmund Rice funding changed and the program only catered for 12-24 year olds. Due to this the program would be moving off-site. Edmund Rice was thanked for their service over the past few years.</p> <p>Christiaan had contacted Jessica Shaw regarding this, and advised to encourage students to attend the youth Centre in Ellenbrook.</p> <p>Christiaan has discussed alternate options with Brendan and tabled Multisports and NRL WA. Costs were:</p> <ul style="list-style-type: none"> NRL WA: \$79 per child for 6 weeks Multisports: \$80 per child per term <p>The board decided that a program was necessary but not at a cost.</p> | <p>Christiaan to communicate nomination process to parents and staff.</p> <p>Investigate alternate for after school sports programs.</p> |

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| 5 | <p>Key Focus Area #3: High Quality Teaching and Leadership</p> <p>1. Staffing / Numbers / Structure 2023</p> | <p>Christiaan mentioned that the school censused at 662, which was down from 694 enrollments at the beginning of the year. Many families had moved out of the area.</p> <p>Christiaan mentioned staffing was difficult due to teaching quality and shortages.</p> <p>A process was being run for K Jurgens position from Term 2 due to maternity leave.</p> | |
| 6 | <p>Key Focus Area #4: Safe Engaging Learning Environment</p> <p>1. New Build / Parking / Artwork</p> | <p>No updates in build apart from:</p> <ul style="list-style-type: none"> • Carpark tender will take place Thursday 23 February. • Artwork EOI has gone out. Sarah Hicks and Christiaan will meet with DOF and DOE to look at EOIs midterm. | |
| 7 | <p>Key Focus Area #5: Effective Use of Resources</p> <p>1. Transportables 2023</p> | <p>New transportable has been installed to accommodate the needs of the school.</p> <p>A second transportable is due for installation for Term 2. Christiaan has been in contact with DOE due to possibly not required.</p> | |
| 8 | <p>General Business</p> <p>1. Staff Recognition</p> <p>2. Constable Care</p> <p>3. PMI</p> | <p>Christiaan discussed some feedback from staff, positive and negative. Board would like to continue the process, however make minor changes after consultation with staff.</p> <p>Constable Care coming to speak to K-3 students about road safety and 4-6 about cyber bullying.</p> <p>Not occurring at the moment due to change in manager and staff shortages.</p> | <p>Christiaan to seek feedback from staff re: process</p> |

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| | 4. House Shirts | Are a hit. Some parents have reported 'pulls' in the fabric. Christiaan has contacted LOWES who will collect from store and send for quality assurance. | |
| 9 | Next Meeting | | <ul style="list-style-type: none">• Thursday 16 March, 2023 |